



## **AGENDA NOTES**

**23<sup>RD</sup> Meeting**

**of the**

**Building & Works  
Committee (B&WC)**

### **Venue of the Meeting**

**Conference Hall, PDPM-IIITDM Jabalpur**

### **Date and Time of the Meeting**

**November 22, 2016 at 14.00 Hrs**

PANDIT DWARKA PRASAD MISHRA  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING,  
JABALPUR

AGENDA FOR 23<sup>rd</sup> MEETING OF BUILDING & WORKS COMMITTEE  
SCHEDULE TO BE HELD ON 22<sup>ND</sup> NOVEMBER 2016 AT 14.00 Hrs.

Venue: Conference Hall, PDPM- IIITDM, Jabalpur

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| <b>B&amp;WC/2016: 23.01</b> | <b>Opening remarks by the Chairperson B&amp;WC.</b> |
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Opening remarks by the Chairperson will be presented in the meeting itself.

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| <b>B&amp;WC/2016: 23.02</b> | <b>Confirmation of Minutes of 22nd meeting of the Building &amp; Works Committee (B&amp;WC) meeting held on May 03, 2016 and presentation of Action Taken Report on the same.</b> |
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Minutes of the 22<sup>nd</sup> meeting of B&WC were circulated to all the members for comments. No comments were received from the members. The minutes of 22<sup>nd</sup> minutes are placed as **Annexure-'A' (Page 4 to 8).**

The action taken report (ATR) on 22<sup>nd</sup> minutes of BWC is placed as along with the action taken report **Annexure-'B' (Page 9)**

**The B&WC is requested to confirm the minutes**





**Pandit Dwarka Prasad Mishra  
Indian Institute of Information Technology,  
Design & Manufacturing Jabalpur**

**Minutes of the 22<sup>nd</sup> Meeting of the Building & Works Committee  
Held on May 3, 2016 from 10:30 hrs.  
Onwards in the Conference Hall of PDPM IIITDM Jabalpur**

The following members were present in the meeting:

|  |                  |
|--|------------------|
| Prof. Pramod Kumar Jain<br>Director, PDPM IIITDM Jabalpur                                      | Chairman         |
| Prof. Puneet Tandon<br>Dean (P&D), PDPM IIITDM Jabalpur  | Member           |
| Shri N Varma<br>SE, IIT Indore   | Member           |
| Shri D. K. Singh<br>EE (O&M), MPKV Co. Ltd. Jabalpur<br>(Representative of Shri Anil K Pandey) | Member           |
| Shri D. M. Gupta<br>Member BOG, PDPM IIITDM Jabalpur   | Special Invitee  |
| Shri V. K. Dubey<br>EE, PDPM IIITDM Jabalpur   | Special Invitee  |
| Shri R. P. Dwivedi<br>Registrar, PDPM IIITDM Jabalpur  | Secretary (B&WC) |

The following member expressed his inability to attend the meeting and was granted leave of absence:

|                 |        |
|-----------------|--------|
| Shri Ajay Singh | Member |
|-----------------|--------|

**B&WC/2016:22.01 Opening remarks by the Chairman**

The Chairman B&WC welcomed all the members. The Chairman added that this is his 1<sup>st</sup> B&WC meeting after joining the Institute. He informed that the projects under construction by the CPWD have been laying stopped since last few months due to paucity of funds. The CPWD has communicated the decision of foreclose of works,

taken at their own end. It has been communicated by the Institute to the CPWD, not to hand over the works on "As is where is" basis as proposed by the CPWD after their decision for foreclose of works. The repeated requests are being made by the Institute to the CPWD to defer the decision of foreclose of works. The continuous efforts are also being made with the MHRD for release of funds.

The CPWD has reported the completion of some of the buildings. Unfortunately, a number of defects and deficiencies and unavailability of the basic amenities like permanent sewerage disposal system, electrical supply, water supply has been observed in most of these buildings. In such circumstances, the buildings are not ready to use by the Institute. Therefore, requests are being made to the CPWD for necessary action on defect rectification work and to complete the balance works. Some other essential buildings are at a very advance stage of construction. We are planning to release the funds, building wise. The permanent sewerage disposal system is a crucial issue against functionality of buildings in academic area and in residential area. As the work has not yet been started by the CPWD, the issue is being proposed for discussions in this meeting.

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| <b>B&amp;WC/2016:22.02</b> | <b>Confirmation of Minutes of 2015/1<sup>st</sup> meeting of the Building &amp; Works Committee (21<sup>st</sup> meeting) held on August 01, 2015.</b> |
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The minutes of the 21<sup>st</sup> meeting of the Building & Works Committee were circulated to all the members. No comments were received. The Committee confirmed the minutes of B&WC 21<sup>st</sup> meeting held on August 01, 2015.

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| <b>B&amp;WC/2016:22.03</b> | <b>To discuss and consider the estimate received from the CPWD for the work of Internal and External painting of Hall of Residency – I and Hall of Residency – III at the IIITDM Campus, Jabalpur.</b> |
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The committee discussed at length the estimate received from the CPWD for the work of internal and external paintings for Hall of Residence – I and Hall of Residence – III. The B&WC observed that the estimates seems to be on a higher side. In addition, the present paucity of funds was also taken in account.

It was decided that the estimate would be reexamined by the EE of the Institute and a fresh estimate with justification may be submitted for consideration.

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| <b>B&amp;WC/2016:22.04</b> | <b>To discuss and consider the estimate received from the CPWD for the work of A/R &amp; M/O for HOR-I (Hostel Buildings) and Core Lab Complex (Office Building) at IIITDM Jabalpur.</b> |
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The estimates received from the CPWD for the work of A/R & M/o for HOR-I (Hostel buildings) and Core Lab Complex (Office building) was discussed at length. The Committee observed that the estimates given by CPWD seems to be on higher side and contain a major component of salaries of work charge staff against which the values of material cost for maintenance work was observed to be on a very lower side.

It was decided to send the estimate to the EE of the Institute for reexamining and to submit a report with justification.

**B&WC/2016:22.05 To consider the reporting items.**

The B&WC has gone through the works/projects undertaken by the Institute within the power of Director and Dean (P&D) from August 1, 2015 to April 28, 2016. The B&WC has noted A/A & E/S amount given against each works and asked the EE (Civil) to give the status of works and probable date of completion / action. The same is enclosed.

**B&WC/2016:22.06 Any other items with the permission of the Chair.**

**B&WC/2016:22.06(1) To discuss for exploring the additional construction agencies for completing the pending construction works and/or assignments of new projects.**

It is informed to the Committee that the CPWD has stopped the construction works since September 2015 onwards due to non-release of funds from MHRD. The CPWD vide letter No. 23(5)JPED/2015-16/34 dated February 27, 2016 took one sided decision and conveyed to the Institute about foreclose all the ongoing works. It has been asked to the Institute to take over the work on "As-is-where-is" basis. The works which are completed are also having defects and certain incomplete works against which no serious action has been taken by the CPWD till date. The works related with essential services like, water supply, electrical supply, sewerage disposal system, firefighting works etc. are lying pending by the CPWD on the pretext that funds are not available with them. It was decided that the details of measurement proposed for payment would be sought from the CPWD for different buildings. The same would be examined by the EE of the Institute and the actual status of works would be finalized in a joint inspection by a representative of the CPWD, a representative of the Institute and a representative of the Institute architectural consultant. Further decision would be taken on the basis of the joint inspection report.



It was also decided the empanelment of Architects, Structural consultant and Construction contractors would be done at the Institute level for all the new projects. Sh. N. Varma had kindly agreed to provide necessary assistance in empanelment of agencies. The committee recommended that the empanelment of construction contractors may be done under following two categories with different class of contractors against each category:

|     |   |   |
|-----|---|---|
| (1) | Contractors for Maintenance             |   |
|     | (a) Civil works<br>(b) Electrical works | (i) Work value upto 10 Lacs<br>(ii) Work value upto 20 Lacs<br>(iii) Work value upto 100 Lacs |
| (2) | Construction for New works              |   |
|     | (a) Civil works<br>(b) Electrical works | (i) Work value upto 5 crores<br>(ii) Work value upto 15 crores<br>(iii) upto 30 crore         |

The committee opined that some registration fee may be charged from the applicants for empanelment in addition a security deposit may also be taken in the form of FDR.

**B&WC/2016:22.06(2) Proposal to hire external consultant(s) to supervise and advice for Civil Construction projects.**

The B&WC agreed that the proposal for appointing a senior level experienced, Civil Engineer as a consultant/adviser to foresee the construction works and to advise on related matters. The term and condition will be decided by the Institute.

**B&WC/2016:22.06(3) Performance Report of existing architects:** It has been observed that the existing architects who have been given huge amount against the consultancy charges the scope of work as per the agreement with consultants includes providing clearance from the statutory authorities periodic supervision of construction works and providing feedback and a certificate of completion of completed buildings. The consultants are observed not to be serious about their work. The BWC decided that the Dean (P&D) will give a report on the performance of all the three consultants as soon as possible.

**B&WC/2016:22.06(4) Installation of 2 STPs in Institute campus:** The estimates for installation of 2 STPs costing Rs. 2.07 crores was placed before the Board in its meeting held on December 7, 2015. The Board observed that the estimates are on higher side and CPWD is to be asked to bring down the cost. The CPWD was accordingly informed, in turn the CPWD has not reduced the cost. It

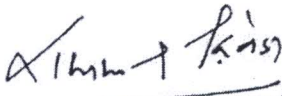
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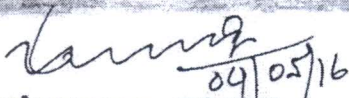


was recommended that the work may be taken up at the Institute level after reviewing the estimate.

**B&WC/2016:22.06(5)** On site visit of IIITDMJ Campus: It was decided to visit the sites whose CPWD has reported completion of work or more than 90% work. Accordingly members of BWC accompanied by Dean (P&D) visited the sites.

The meeting ended with thanks to the Chair.

  
04/05/2016  
(Ram Phal Dwivedi)  
Officer-in-Charge (Estate),  
Registrar & Secretary B&WC

  
04/05/16  
**Chairperson, B&WC**

**Action Taken Report**  
**On the decisions taken during 22<sup>nd</sup> meeting of B&WC**  
**held on May 03<sup>rd</sup>, 2016**

| <b>Sl. No.</b> | <b>Item No. in MOM of 22<sup>nd</sup> B&amp;WC meeting</b> | <b>Action taken</b>   |
|----------------|--|---|
| 1              | B&WC/2016: 22.03   | The estimate for the work as received earlier from the CPWD has been reexamined by the Executive Engineer (Civil) of the Institute and the revised estimates also found to excessively large.                 |
| 2              | B&WC/2016: 22.04   | The estimate as received earlier from the CPWD has been reexamined by the Executive Engineer (Civil) of the Institute. The revised estimates also found to be on higher side. Therefore the work is deferred. |
| 3              | B&WC/2016: 22.06(1)  | The tender document has been finalised for enlistment of contractors for the Institute works and the same has been advertised and currently under process.  |
| 4              | B&WC/2016: 22.06(2)  | The process for hiring a senior level experienced Civil Engineer is under way.  |
| 5              | B&WC/2016: 22.06(3)  | The performance report of existing architects will be submitted to the B&WC in the meeting itself by the Dean(P&D).   |
| 6              | B&WC/2016: 22.06(4)  | The finalisation of sewerlines in the relevent areas is awaited from the CPWD for taking further action on Installation of 02 Nos. STPs, each in Academic and in Residential zones of the Institute.          |



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| <b>B&amp;WC/2016: 23.03</b> | <b>To discuss the status of construction projects of Campus assigned to the CPWD and other matters such as providing of drawings, detailed expenditure statements alongwith completion certificate duly vetted by the Institute's Consultants.</b> |
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Consequent to the notice of foreclosure of construction works undertaken by the CPWD, it is to be desired that the CPWD should give the detailed and full accounting of money received and expenditure done on individual projects. The detailed drawing from the CPWD is still awaited. The committee is requested to discuss and decide on the above issues for conveying to CPWD.



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| <b>B&amp;WC/2016: 23.04</b> | <b>To discuss rates of power tariffs to be charged from the employees residing in Institute's residential accommodation.</b> |
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The Committee is requested to discuss on the agenda give its recommendations for forwarding to Board of Governors for approval.





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| <b>B&amp;WC/2016: 23.05</b> | <b>To consider the reporting items:</b><br><b>The works taken up at Institute level since 22<sup>nd</sup> meeting of B&amp;WC held on May 03, 2016:</b> |
|-----------------------------|---|

A list of minor works executed / under execution at the Institute level, for which the A/A & E/S has been accorded by the Director / Dean P&D is being attached as **Annexure-'C'** **(Page 13 )**(Page 0 to 0) for the perusal of the committee.

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**AGENDA FOR REPORTING****List of Minor Works for which A/A & E/S****List of Works for which A/A & ES was accorded by the Director & Dean (P&D)  
During the period May 01, 2016 to 20 October, 2016**

| Sl. No.             | Name of Works / Projects   | Amount A/A. & E/S. | Status of Work   |
|---------------------|--|--------------------|--|
| 1                   | Repairing & Servicing of 03 Nos. existing 11KV ABB make Breakers at power house                                | 85,875             | Completed  |
| 2                   | Hiring of JCB for levelling area around NR-II and in front of NR-II  | 40,000             | Completed  |
| 3                   | Making M.S. board for signage's in the Campus  | 29,145             | Completed  |
| 4                   | Purchase of salt for charging of newly installed softener at IIITDM Jabalpur                                   | 15,750             | Completed  |
| 5                   | Purchase of PVC suction pipe for dispose-off the accumulated water near STP                                    | 9,840              | Completed  |
| 6                   | Purchase of HDPE pipe to extend the existing line to Hall-3  | 14,840             | Completed  |
| 7                   | Supply and staking of dump manure at IIITDM Jabalpur   | 42,500             | Completed  |
| 8                   | Shifting of good earth at different sites of Institute for making Lawn   | 66,000             | Completed  |
| 9                   | Hiring of water tanker for one month (some Administrative reason work order not finalised)                     | 22,000             | Completed  |
| 10                  | Repairing and Servicing of 45 KVA DG Set at NR-II  | 26,100             | Completed  |
| 11                  | Supply and fixing of Self-starter in 250 KVA DG Set at   | 37,257             | Completed  |
| 12                  | Hiring of JCB for levelling of area behind Hall-III & Hall-IV  | 10,894             | Completed  |
| 13                  | Removing and refixing of existing aluminium partition at Grills Hostel of Hall-I                               | 12,657             | Completed  |
| 14                  | Procurement of materials for synchronisation of 45KVA DG Set with the LT panel of NR-II                        | 31,700             | Completed  |
| 15                  | Hiring of JCB for making water bodies at near Nalha at IIITDM Jabalpur   | 73,900             | Cancelled  |
| 16                  | P/F hard drawn steel wire fabric with M.S. frame to close the openings near toilets on ground floor of Hall-IV | 69,427             | Under Progress (would be completed upto October 26, 2016)      |
| 17                  | Providing & Fixing of chainlink fencing at Hall of Residence-IV at IIITDM Jabalpur                             | 42,000             | Under Progress (would be completed upto November 05, 2016)     |
| 18                  | Constructing connecting road with super Reflective interlocking concrete paver block between Hall-3 to Hall-4  | 1,10,337           | Work is to be awarded (would be awarded upto October 30, 2016) |
| <b>Total Amount</b> |  | <b>7,40,222</b>    |  |

Rounded - Rs. 7.40 Lacs



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| B&WC/2016: 23.06 | Any other Item with the Permission of the Chairperson B&WC. |
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(R. P. Dwivedi)  
Registrar &  
Secretary, B&WC  
04-11-2016



05/11/16

Chairperson, B&WC